# Flowchart LI 1: 12 Weeks Extension

START

Prepare documents:
i) Offer letter
ii) Written statements/ emails from related industry/company stating 12 weeks training
iii) Application letter to undergo 12 weeks LI, addressed to 'Ketua Penyelaras Latihan Industri Fakulti" (KPLIF)

Bring documents to KPLIF for **approval**

Approved?

NO → Wait for another offer/ email the company to reduce the duration to 10 weeks

YES

LI coordinator prepares letter of permission for student to undergo 12 weeks industrial training, addressed to the Dean

Approved?

NO

YES

LI coordinator sends the signed letter of permission to the student

END