

# FACULTY SUPERVISOR EVALUATION FORM FΑ



ACULT SUPERVISOR EVALUATION FORM	
FACULTY OF ELECTRICAL ENGINEERING	
DELU 3118: INDUSTRIAL TRAINING	FAKULTI TEKNOLOGI DAN KEJURUTERAAN
SEM SESSION	ELEKTRIK UNIVERSITI TEKNIKAL MALAYSIA MELAKA

	Student Nar	ne:										
(	Course:											
9	Section / Gr	oup:										
ı	Matric No.:											
F	Faculty Sup	ervisor:										
4	A: VISIT	EVALUA.	TION									
		by the Faculi within the indu				r each question	on according	to the present	tation and log	book submitte	d via Siste	m LI by
		1	2	3	4	5	6	7	8	9	10	
		PC	OOR	UNSATIS	FACTORY	SATISF	ACTORY	GC	OOD	EXCELL	.ENT	
2.1	Technical	knowledge	[LO1,PO1]	(Observation	n, Visual Pre	sentation, Lo	ogbook) (Ac	tual = 10 Ma	ırks x 0.5 W	eightage = 5	marks)	
	1	2	3	4	5	6	7	8	9	10	MAI	RKS
n k fr e	The student sermisuses or misa knowledge of er fundamentals a explanation or eare virtually inconnect.	applies the ngineering and gives no explanations	The student is a a few knowledge engineering fun but occasionally some errors in t explanation.	e of damentals make	The student app the engineering technical knowle and explanation with no significa	fundamental edges correctly as are correct or	The student exp applied technica engineering fun correctly.	al knowledge of	of engineering fe explained clear	with a good sense ential to the d what is		
_ ا 2.2	tiquette and Moral / Discipline [L		LO2,PO8] (	Observation	and Logbool	k) (Actual =	10 Marks x 1	I.0 Weightag	ge = 10 mark	s)		
	1	2	3	4	5	6	7	8	9	10	MAI	RKS
e	Does not know etiquette, stand of practice.	the rules, lards and codes	Misunderstood etiquettes, stand of practice. Doe rules.	dards and codes	the rules, etique	actice. Refuse to	Understand and ethics, moral va practice and dis rules.		Understand and excellent ethics code of practice Obey the rules.	, moral values,		
						resentation.	Logbook) (A	Actual = 10 M	/larks v ∩ 5 \	Neightage –		
L ) 3.3	Communic	cation skills	[LO3,PO10	] (Observati	on, Visual P		Logbook) (/	101441 - 10 11	idiko x 0.0 i	weiginage -	5 marks)	
Ī	1	2	3	4	5	6	7	8	9	10	5 marks) <b>MAI</b>	RKS
١		2		4 ering solutions	5 Capable deliver			8 elivering the evant details	9 Excellent in del solution with we ideas and relev	10 ivering the ell-structured		RKS
N s	1 Not capable of o	2 delivering the	3 Minimal in deliv but lack of detai	4 ering solutions	5 Capable deliver ideas with fairly	6 s the appropriate	7 Competent in de solution with rel involving variou	8 elivering the evant details is stakeholders.	Excellent in del solution with we ideas and relev involving variou	10 ivering the ell-structured ant details		RKS
Q.4 <sup>-</sup>	1 Not capable of oxiditions.	2 delivering the  it [LO4,PO9	3 Minimal in delive but lack of detail but lack of	4 ering solutions ils.  on and Logb	5 Capable deliver ideas with fairly ook) (Actual	6 s the appropriate relevant details.  = 10 Marks	7 Competent in disolution with relinivolving variou  x 0.3 Weigh	8 elivering the evant details is stakeholders.	9 Excellent in del solution with we ideas and relev involving varioustrks)	10 ivering the ell-structured ant details us stakeholders.		
Q.4 T	1 Not capable of a solutions.	2 delivering the  it [LO4,PO9 2 share, and rts of others.	3 Minimal in deliv but lack of detai  1 (Observati 3 Rarely listen to,	4 ering solutions lls.  on and Logb 4 share with, and rts of others, but	5 Capable deliver ideas with fairly  OOK) (Actual 5 Comfortable to	6 s the appropriate relevant details.  = 10 Marks 6 work in a team. hare and support	7 Competent in de solution with relainvolving variou  x 0.3 Weigh	8 elivering the evant details is stakeholders.  htage = 3 ma 8 a team. Tries to	Excellent in del solution with we ideas and relev involving variou	10 ivering the sill-structured ant details ss stakeholders.	MAI	
Q.4 The second s	1 Not capable of operations.  Team Spir 1 Does not listen, support the effor Not a good tear	it [LO4,PO9 2 share, and orts of others. m player.	3 Minimal in deliv but lack of detail but lack of detail as a lack	4 ering solutions lis.  On and Logb 4 share with, and rts of others, but tt a good team	5 Capable deliver ideas with fairly  OOK) (Actual  5 Comfortable to Able to listen, si the efforts of other sections of the section of the se	6 s the appropriate relevant details.  = 10 Marks 6 work in a team. hare and support	7 Competent in disolution with relinvolving variou  x 0.3 Weigh 7 Able to work in be a team playe	8 elivering the evant details is stakeholders.  htage = 3 ma 8 a team. Tries to	9 Excellent in del solution with we ideas and relev involving variou.  arks) 9 Demonstrates e spirit. Always a	10 ivering the sill-structured ant details ss stakeholders.	MAI	
Q.4 To a second	1 Not capable of operations.  Team Spir 1 Does not listen, support the effor Not a good tear  Lifelong le	it [LO4,PO9] 2 share, and orthers, m player.	3 Minimal in delive but lack of detail but lack of detail as a second of the lack of detail as a second of the lack of detail as a second of the lack	4 ering solutions lls.  on and Logb 4 share with, and rts of others, but a good team  oservation, V 4	5 Capable deliver ideas with fairly  OOK) (Actual  5 Comfortable to Able to listen, si the efforts of ott	6 s the appropriate relevant details.  = 10 Marks 6 work in a team. hare and support ters.	7 Competent in disolution with relianvolving variou  x 0.3 Weigh 7 Able to work in be a team playe	8 elivering the evant details is stakeholders.  htage = 3 ma 8 a team. Tries to or.	9 Excellent in del solution with we ideas and relev involving variou.  arks) 9 Demonstrates e spirit. Always a	10 ivering the sill-structured ant details us stakeholders.  10 excellent team team player.  ntage = 2 ma 10	MAI	RKS
Q.4 - Q.5 I	1 Not capable of of colutions.  Team Spir 1 Does not listen, support the effort a good tear  Lifelong let 1 Not capable of services a services and services a services and services are services and services are services and services are services and services and services are services and services are services and services are services and ser	2 delivering the  it [LO4,PO9 2, share, and ortes of others. In player.  earning [LO9 2 searning and mation to solve a	3 Minimal in delive but lack of detail but lack of detail as a Rarely listen to, support the efforsometimes is not member.  5,PO12] (Ob. 3 Fairly capable of	on and Logb  A share with, and rts of others, but to a good team  asservation, V  4 framaging un and solution to a	5 Capable deliver ideas with fairly  ook) (Actual 5 Comfortable to Able to listen, si the efforts of oth	6 s the appropriate relevant details.  1 = 10 Marks 6 work in a team. hare and support ters.  1 = 6 of managing in and solution to a	7 Competent in disolution with relinivolving variou  x 0.3 Weigh 7 Able to work in able a team playe  ook) (Actual 7 Very Good in se information, ma	8 elivering the evant details is stakeholders.  htage = 3 ma 8 a team. Tries to er.  1 = 10 Marks 8 earching for naging, and solution to solve your details.	Excellent in del solution with we ideas and relev involving variou.  TKS)  9  Demonstrates expirit. Always a  x 0.2 Weigh  9  Excellent in sea information, ma formulating the the problem be;	10 ivering the sill-structured ant details us stakeholders.  10 excellent team team player.  11 excellent feam arching for unaging, and solution to solve	MAI MAI	RKS
Q.4 - Q.5 I	1 Not capable of esolutions.  Team Spir 1 Does not listen, support the effort a good tear  Lifelong le 1 Not capable of sanaaging informanaging informations.	2 delivering the  it [LO4,PO9 2, share, and ortes of others. In player.  earning [LO9 2 searning and mation to solve a	3 Minimal in delive but lack of detail but lack of detail as a second of the lack of detail as a second of the lack of detail as a second of the lack	on and Logb  A share with, and rts of others, but to a good team  asservation, V  4 framaging un and solution to a	5 Capable deliver ideas with fairly  OOK) (Actual  5 Comfortable to Able to listen, si the efforts of oth  isual Preser  5 Good & capable information give formulating the	6 s the appropriate relevant details.  1 = 10 Marks 6 work in a team. hare and support ters.  1 = 6 of managing in and solution to a	7 Competent in disolution with relinvolving variou  x 0.3 Weigh 7 Able to work in the ateam player  ook) (Actual 7 Very Good in seinformulating the the problem bey	8 elivering the evant details is stakeholders.  htage = 3 ma 8 a team. Tries to er.  1 = 10 Marks 8 earching for naging, and solution to solve your details.	Excellent in del solution with we ideas and relev involving variou.  Arks)  9  Demonstrates e spirit. Always a  x 0.2 Weigh  9  Excellent in sea information, ma formulating the the problem be previous techni	10 ivering the self-structured ant details as stakeholders.  10 excellent team team player.  11 10 excellent feam of the self-structured and details as stakeholders.	MAI MAI	RKS
Q.4 - Q.5 I	1 Not capable of esolutions.  Team Spir 1 Does not listen, support the effort a good tear  Lifelong le 1 Not capable of sanaaging informanaging informations.	2 delivering the  it [LO4,PO9 2, share, and ortes of others. In player.  earning [LO9 2 searning and mation to solve a	3 Minimal in delive but lack of detail but lack of detail as a second of the lack of detail as a second of the lack of detail as a second of the lack	on and Logb  A share with, and rts of others, but to a good team  asservation, V  4 framaging un and solution to a	5 Capable deliver ideas with fairly  OOK) (Actual  5 Comfortable to Able to listen, si the efforts of oth  isual Preser  5 Good & capable information give formulating the	6 s the appropriate relevant details.  1 = 10 Marks 6 work in a team. hare and support ters.  1 = 6 of managing in and solution to a	7 Competent in disolution with relinvolving variou  x 0.3 Weigh 7 Able to work in the ateam player  ook) (Actual 7 Very Good in seinformulating the the problem bey	8 elivering the evant details is stakeholders.  htage = 3 ma 8 a team. Tries to er.  1 = 10 Marks 8 earching for naging, and solution to solve your details.	Excellent in del solution with we ideas and relev involving variou.  Arks)  9  Demonstrates e spirit. Always a  x 0.2 Weigh  9  Excellent in sea information, ma formulating the the problem be previous techni	10 ivering the sill-structured ant details is stakeholders.  10 excellent team team player.  11 10 excellent feam of the sill stakeholders.	MAI MAI	RKS

# **B: TECHNICAL REPORT EVALUATION**

\* To be filled by the Faculty Supervisor. Choose only one option for each question according to the submitted technical report. Please return this form to JKLIF using the given link.

#### Q.1 Format & Layout [LO2,PO8] (Actual = 10 Marks x 0.5 Weightage = 5 marks)

1 2	3	4	5	6	7	8	9	10	MARKS
Poor presentation of the	or presentation of the Fair presentation of the		Good presentation	Good presentation of the		entation of the	Excellent presen		
technical report and does not			technical report and does		technical report a	according to the	technical report a	according to the	
comply with the guideline. The	uideline. The slightly comply with the		comply with the guideline. The		format and layout set by the		format and layou	it set by the	
contents required in the			contents required in the		guideline. Part of the content		guideline. All the	contents	
technical report were	in the technical r	eport were	technical report v	were less	required in the te	chnical report is	required in the te	echnical report	
insufficiently listed in the list of	insufficiently listed in the list of		sufficiently listed in the list of		listed in the content list.		are listed in the	content list.	
content.	content.		content.						

#### Q.2 Readability [LO3,PO10] (Actual = 10 Marks x 0.25 Weightage = 2.5 marks)

1	2	3	4	5	6	7	8	9	10	MARKS
Poorly written ar in terms of conte and quality.		Fairly written and terms of contents quality.	s, method and	The readability is acceptable, but t insufficient.	the content is	Readability is ve writing is clear, for appropriate, and details and relev	ocused, has exceptional	Highly readable. clear, focused, a has exceptional relevant figures to	ppropriate, and details and	
						support compreh	nension.	comprehension.		

### Q.3 Industrial Training Report Contents

#### Q.3.i. Abstract [LO1,PO1] (Actual = 10 Marks x 0.25 Weightage = 2.5 marks)

1	2	3	4	5	6	7	8	9	10	MARKS
Poor constructed	d of the			Good constructe	Good constructed abstract		structing the	Excellent in cons	structing the	
paragraph, which	graph, which leaves out the which leaves out the important		includes some important		abstract includes some		abstract, which is	ncludes all		
important eleme	ant elements of industrial elements of industrial training		elements of the industrial		important elements of the		important eleme	nts of the		
training technica	echnical report. technical report.		training technical report.		industrial training technical		industrial training	technical		
						report.		report.		

#### Q.3.ii. Introduction to the company [LO1,PO1] (Actual = 10 Marks x 0.25 Weightage = 2.5 marks)

1	2	3	4	5	6	7	8	9	10	MARKS
Poorly written an		. ,				Very good written and sufficient			and exceptional	
information on th						information on the company		details with relev		
profile.		company profile.		profile.		profile.		support compreh		
								introduction to th	e company.	

#### Q.3.iii. Motivation & Problem Statements [LO3,PO10] (Actual = 10 Marks x 0.25 Weightage = 2.5 marks)

1	2	3	4	5	6	7	8	9	10	MARKS
Incapable of den	nonstrating	Fairly capable of demonstrating		Competent in demonstrating		Very competent in		Excellent in demonstrating		
technical knowle	dge and lacks	technical knowledge but lacks		technical knowledge, and the		demonstrating technical		technical knowledge with		
of content to sup	port	content to support		content written is adequate		knowledge, and the content		additional inform	ation to	
understanding ba	ased on the	understanding ba	understanding based on the		based on the company's project.		written is adequate based on the		anding based	
company's proje	ct.	company's proje	ct.			company's proje	ct.	on the company'	s project.	

#### Q.3.iv. Propose concept/solution to solve the Problem Statements [LO3,PO10] (Actual = 10 Marks x 0.5 Weightage = 5 marks)

1	2	3	4	5	6	7	8	9	10	MARKS
No additional inf	ormation for	Little additional information for		Good additional information for		Very good additional information		The report excel	ently presents	
improvement is I	ovement is listed and is not improvement is listed but is not		improvement in the company's		for improvement in the		all the suggestio	ns to improve		
presented in the	d in the report. presented in the report.		report.	project is appropriately		company's project is		the company's p	roject.	
				presented in the report.		appropriately presented in the				
						report.				

# Q.3.v. Outcomes of the proposed concept [LO5,PO12] (Actual = 10 Marks x 0.375 Weightage = 3.75 marks)

1	2	3	4	5	6	7	8	9	10	MARKS
Insensible propo	sed concept,			The proposed concept is		The proposed concept/solution		The proposed concept/solution		
partly irrelevant	and difficult to	understandable;	however, the	understandable;	and the solution	is slightly clear, f	ocused,	is clear, focused	, appropriate,	
comprehend.	end. solution is inadequate to support				appropriate, and has details with					
		comprehension.		comprehension.		relevant figures supporting the		relevant figures supporting the		
						conception.		conception.		

Q.4 Conclusion, Recommendation, References [LO5,PO12] (Actual = 10 Marks x 0.125 Weightage = 1.25 marks)

1 2		3	4	5	6	7	8	9	10	MARKS
Poor conclusion brief with encapsulating the objectiv the report. Unable to proprecommendation. Little additional information is list the appendix but is not explained in the main text.	es of withouse a object to protect in listed	opose a reco additional ir	ating the report. Unable ommendation. Information is endix but is not	The conclusion a proposed recome acceptable. Som information is list appendix and is reported in the m	mendation are the additional ted in the appropriately tain text.	The conclusion i answers the objereport. The proper recommendation their final year prelevant addition listed in the appear excellently reportext.	ectives of the cosed as are useful for roject. All the all information is endix and is ted in the main	The conclusion i precise and ansi objectives of the proposed recom useful for their fi All the relevant a information is lis appendix and is reported in the m	wers the report. The mendations are nal year project. additional ted in the excellently	

TOTAL MARKS (80%)	
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# **C: VISUAL PRESENTATION RATING**

**Visual presentation** refers to expressing ideas upon completion of industrial training using visual aids such as visual multimedia. Visual presentations such as pictures, graphs, tables, charts, and diagrams bring together the verbal and visual to add another dimension to the information and create a new path towards understanding its meaning and learning outcomes.

\* To be filled by the Faculty Supervisor. Based on the elements in **Q.3 Section B**, the visual presentation fulfils the requirements of rating:-

1	2	3	4	5	6	7	8	9	10	MARKS
The visual presentation is		The visual prese	ntation is	The visual presentation meets		The visual presentation has		The visual prese	ntation is very	
irrelevant. The content of the viewa		viewable, and the	e content	exceptional deta	ils. The content	exceptional detail	ils.	clear and focuse	d,	
presentation is either provides fe		provides few ack	nowledgements	has an acknowledgement to the		The content has	an	acknowledges th	e company and	
questionable or i	ncomplete.	to the company.	However, some	company and is		acknowledgemer	nt	is accurate, and	all required	
Information is no	t presented in a	required informa	tion is missing	accurate and rec	quired	to the company a	and is accurate,	information is pro	esented	
logical order, ma	logical order, making it and(/or) not presented		ented logically,	information is int	egrated into the	and required info	rmation is well	logically and app	ropriate.	
difficult to compr	ifficult to comprehend. but it is still generally easy to		rally easy to			integrated into the presentation.			·	
		follow.				Ü	•			

	follow.	presentation.	integrated into the presentation.		
Comment/Suggestion:					
Faculty Supervisor Signature:					
Faculty Supervisor Official Stamp:					
Date:					