

**PEJABAT BENDAHARI  
 BORANG PERMOHONAN PENANGGUHAN BAYARAN YURAN PENGAJIAN**

**MAKLUMAT PELAJAR**

|                          |                                            |
|--------------------------|--------------------------------------------|
| Nama Pelajar             |                                            |
| No Matrik                |                                            |
| Program/Kursus           |                                            |
| Sesi Pengajian           |                                            |
| Emel & No Telefon        |                                            |
| Jumlah Yuran Belum Bayar |                                            |
| Sebab Penangguhan        |                                            |
|                          |                                            |
|                          |                                            |
|                          |                                            |
|                          |                                            |
|                          |                                            |
|                          | (Sila gunakan lampiran jika tak mencukupi) |
| Ansuran                  | (Sila sertakan jadual pembayaran)          |
| Tarikh Akhir Pembayaran  |                                            |

Saya mengaku segala butiran di atas adalah benar dan bertanggungjawab untuk menjelaskan yuran belum selesai.

Tandatangan Pelajar: \_\_\_\_\_

Tarikh :

**SOKONGAN DEKAN FAKULTI**

Sokong dan akan bertanggungjawab bagi memastikan pelajar menjelaskan yuran belum bayar seperti di atas.

☐

SETUJU

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TIDAK SETUJU

Ulasan: \_\_\_\_\_

Tandatangan & Cop Dekan: \_\_\_\_\_

Tarikh :

**SOKONGAN DEKAN SEKOLAH PENGAJIAN SISWAZAH  
 (BAGI PELAJAR PASCA SAHAJA)**

Sokong dan akan bertanggungjawab bagi memastikan pelajar menjelaskan yuran belum bayar seperti di atas.

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SETUJU

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TIDAK BERSETUJU

Ulasan: \_\_\_\_\_

\_\_\_\_\_

Tandatangan & Cop Dekan: \_\_\_\_\_

Tarikh : \_\_\_\_\_

**KELULUSAN NAIB CANSOLOR**

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Lulus

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Tidak Lulus

Ulasan: \_\_\_\_\_

\_\_\_\_\_

Tandatangan & Cop Naib Canselor: \_\_\_\_\_

Tarikh : \_\_\_\_\_

**TINDAKAN PEJABAT BENDAHARI**

Ulasan : \_\_\_\_\_

Tandatangan & Cop Pegawai: \_\_\_\_\_

Tarikh : \_\_\_\_\_

**NOTA :**

1. Dekan Fakulti/SPS perlu memastikan pelajar tiada yuran tertunggak semester sebelum sekiranya menyokong permohonan ini.
2. Kelulusan penangguhan yuran adalah di bawah kuasa Naib Canselor seperti dalam Manual Had Kuasa, PKPU.
3. Permohonan ini tidak terpakai kepada pelajar yang berpenaja.

**BURSARY OFFICE  
APPLICATION FOR DEFERMENT OF STUDY FEE**

**STUDENT INFO**

|                                |                                                 |
|--------------------------------|-------------------------------------------------|
| <b>Student Name</b>            |                                                 |
| <b>Matric No.</b>              |                                                 |
| <b>Programme/ Course</b>       |                                                 |
| <b>Academic Session</b>        |                                                 |
| <b>E-mail &amp; Mobile No.</b> |                                                 |
| <b>Total Outstanding Fees</b>  |                                                 |
| <b>Reason for Deferment</b>    |                                                 |
|                                |                                                 |
|                                |                                                 |
|                                |                                                 |
|                                |                                                 |
|                                |                                                 |
|                                | <i>(Please use an annex if necessary)</i>       |
| <b>Installments</b>            | <i>(Please provide the schedule of payment)</i> |
| <b>Due Date for Payment</b>    |                                                 |

I declare that the information given is true and take responsibility for explaining the outstanding fees.

**Student's Signature:** \_\_\_\_\_

**Date :** \_\_\_\_\_

**RECOMMENDATION BY FACULTY DEAN**

Recommended and will be responsible for ensuring that the student settles the outstanding fees as mentioned above.

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**RECOMMENDED**

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**NOT RECOMMENDED**

**Comments:** \_\_\_\_\_

**Dean's Signature & Stamp:** \_\_\_\_\_

**Date :** \_\_\_\_\_



**RECOMMENDATION BY DEAN OF SCHOOL OF GRADUATE STUDIES  
 (FOR POSTGRADUATE STUDENTS ONLY)**

Supported and will be responsible for ensuring that the student settles the outstanding fees as mentioned above.

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AGREE

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DISAGREE

Remarks: \_\_\_\_\_

Dean's Signature & Stamp: \_\_\_\_\_ Date : \_\_\_\_\_

**APPROVAL BY VICE-CHANCELLOR**

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APPROVED

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NOT APPROVED

Remarks: \_\_\_\_\_

Vice-Chancellor's Signature & Stamp: \_\_\_\_\_ Date : \_\_\_\_\_

**BURSARY OFFICE USE ONLY**

Remarks: \_\_\_\_\_

Officer's Signature & Stamp: \_\_\_\_\_ Date : \_\_\_\_\_

**NOTES :**

1. The Deans must ensure that students have no outstanding fees for the previous semester before supporting this application.
2. The approval for fee deferment is under the authority of the Vice-Chancellor as outlined in the Authority Limits Manual, PKPU.
3. This application is not applicable to sponsorship students.